

	<p>#2-117 East 15th St., North Vancouver, BC V7L 2P7</p> <p>Email: info@canquestacademy.com www.canquestacademy.com Phone: 604-990-1717</p>	 
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Agent Agreement

BETWEEN

Can-Quest ESL Academy (hereafter referred to as CEA) #2-117 East 15th Street, North Vancouver, BC Canada V7L 2P7

AND

Recruiter's name _____ (hereafter referred to as the recruiter)
Address _____ agree to cooperate for the purpose of international student recruitment to all facilities of CEA.

Such cooperation is subject to the following conditions:

CEA hereby appoints the recruiter as nonexclusive representative and hereby grants the recruiter the nonexclusive right to advise and enroll prospective students into CEA's programs. Both sides acknowledge that each party is an independent contractor and is not an employee of the other party for any purpose whatsoever.

Commission for the education provider's programs

CEA pays a 20% commission on tuition fees paid during the first year by a referred student for any language course at CEA. A referred student counts as such, if the student decided to book CEA's programs through a lead of the recruiter. If the student attends for a shorter period, the commission will be prorated according to the period of enrolment during the first year. The commission shall be paid only for the first year of a student's enrolment.

Terms of Commission Payments

Commission on the above programs is paid on tuition fees, but not on cancellation and application fees or accommodations costs. The recruiter agrees to pay all fees for registered students, minus commission, to CEA before the student will receive the letter of acceptance required for the Canadian visa. Should the student execute the payment instead of the recruiter, CEA shall transfer the commission amount to the recruiter not later than one month after the student has passed the refund deadline. No payment will be made for students who withdraw and receive full or partial refund.

Obligations

1. The recruiter will present potential students with accurate and complete information about CEA.
2. The recruiter will provide each referred student with an invoice listing costs which clearly itemizes each fee to be paid. CEA will be provided with a copy of this invoice.

3. Active communications between CEA and the recruiter shall be maintained, and CEA will be provided with all required information on students (based on availability and requirement).
4. CEA will not pay advertising or promotion costs.
5. CEA will provide at least three months' notice of any change in fees, term schedules, or procedures.
6. For cancellation policy, CEA follows the policy issued by the Ministry of Advanced Education posted on our website under Admissions. In case of cancellation, the letter of acceptance as well as the visa will not be valid any longer.
7. CEA agrees to issue an acceptance letter within 10 business days of receipt of payment of all fees in full and send it to the recruiter.

This contract is legally binding in accordance with the laws of Canada and British Columbia and will be in effect unless canceled by either party. This agreement may be canceled in writing by either party with 3 months written notice. All students sent to CEA prior to this cancellation will still be effected by this contract.

Payments to foreign agents will be done by cheque or wire payment in Canadian funds.

CEA and the Agent agree to execute promptly, when prepared, any documents required to complete student recruitment and transactions.

It is understood and agreed that there are no other representations, warranties, guarantees, promises, or agreements other than those contained in this agreement.

In the event the conditions of this agreement have not been fulfilled or performed, this agreement shall be deemed null and void.

This agreement shall constitute a binding contract upon the parties hereto.

For CEA: _____ Date: _____

For the recruiter: _____ Date: _____

Phone: _____ email: _____

Website: _____